

# Rushcliffe Move & Mingle Privacy Policy

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## Introduction

- Rushcliffe Move & Mingle is a volunteer-run local scheme that offers health walks as part of the national Walking for Health (WfH) organisation run by Ramblers.
- Rushcliffe Move & Mingle handles your personal data in compliance with the General Data Protection Regulation 2018.

## Questions

- For any data protection queries, please email [Rushcliffemandm@gmail.com](mailto:Rushcliffemandm@gmail.com).

## What data we collect

- Rushcliffe Move & Mingle collects the following personal data from walk participants: names, home addresses, email addresses, telephone numbers.
- In addition, Rushcliffe Move & Mingle records whether walk participants have given consent to be contacted by Ramblers WfH and/or Rushcliffe Move & Mingle and by what means.

## How we collect your information

- Personal data is collected when a walker first joins one of our walks.
- A walk leader will ask a new walker to supply personal data by completing a paper Walker Registration Form prior to commencement of the walk and handing it back to the walk leader.
- If a new walker has already supplied personal data by registering with WfH on-line at the WfH website or as a result of having walked with another WfH local scheme, completion of a Walker Registration Form is not necessary.

## How we use your information

- Personal data from completed Walker Registration Forms is entered into the national WfH database by a local scheme administrator, after which the paper copy of the form is destroyed confidentially. In this way a walker becomes registered with WfH.
- Personal data is used by Ramblers WfH in accordance with the WfH privacy policy (<https://www.walkingforhealth.org.uk/privacy-policy>).
- Personal data registered with WfH is used by Rushcliffe Move & Mingle solely for the following purposes:
  - Administration of the local scheme
  - To support your participation, for example to invite you to attend meetings and other activities or to warn you of cancelled or changed walks.
- Rushcliffe Move & Mingle confirm that we will only use your personal data for the purposes set out above and for no other purpose. We will not in any circumstances share your information with any third party other than WfH.
- If you indicate to us that you wish to withdraw your consent for WfH to store your personal data or for WfH or us to contact you, we will ensure your consent preferences are changed on the database.
- If you wish to change your mind about anything you have consented to on the Walker Registration Form or during on-line registration, please contact either:
  - Ramblers WfH: [walkingforhealth@ramblers.org.uk](mailto:walkingforhealth@ramblers.org.uk) or by telephone: 020 7339 8541.
  - Rushcliffe Move & Mingle: [Rushcliffemandm@gmail.com](mailto:Rushcliffemandm@gmail.com).

## **Research and profiling**

- In order to analyse and monitor the success of the local scheme, anonymous statistical data (eg average numbers of walkers attending each individual walk) is reviewed periodically by the Rushcliffe Move & Mingle committee.

## **Anonymised data**

- At the time of registration, new walkers are invited to give their consent to completing an anonymised health survey.
- If consent is given, a link to the survey questions will be emailed directly to walkers who provide an email address by WfH. Walkers will enter their responses to the survey questions directly.
- Walkers who do not provide an email address will be invited to complete an anonymised paper survey. If this is completed and handed back to a leader on one of our walks, information provided will be entered into the survey database by a local scheme administrator and the paper copy will then be destroyed confidentially.
- There will be no link between the personal data provided on the Walker Registration Form and the health survey data recorded using either method.
- Only the person to whom you hand the completed health survey form will be aware of your identity and will treat this information confidentially.

## **Complaints**

- Any complaints regarding this policy or breaches of the policy should be addressed to the current Chairman or Secretary of Rushcliffe Move & Mingle by contacting [Rushcliffemandm@gmail.com](mailto:Rushcliffemandm@gmail.com)
- Complaints may also be addressed to the office of the Information Commissioner (ICO) via their website or by telephone: 0303 123 1113.